

# ACCT273L : Introduction to Computerized Accounting

This course will introduce students to computerized accounting systems using QuickBooks Accountant and MS Excel. The accounting procedures done manually in accounting I will now be performed on the computer using accounting software that is currently being used in business and industry. Students will set up and perform routine tasks such as recording business transactions, controlling inventory, processing sales, maintaining fixed asset and depreciation schedules, and preparing payroll. Additional procedures students will perform include setting up a chart of accounts, summarizing data, generating financial reports, and banking transactions.

**Credits** 3

**Lab Hours** 2

**Class Hours** 2

**Prerequisite Courses**

[ACCT131L: Accounting I](#)